

**MEMBERS PRESENT:** Chair Mary Tomasi, Vice Chair Chris McGlynn, Suesen Hickey, Jessica Morozowich, Joanne Rose, Mitchell Koziol, Amy Domeika.

**ADMINISTRATION PRESENT:** Superintendent Jeffrey Burt, Principal Colchester Elementary School Principal Judy O'Meara, Jack Jackter Intermediate School Principal Elise Butson, Director of Teaching and Learning Charles Hewes, Director of Pupil Services and Special Education Kathleen Perry, Director of Education Operations Mario Hurtado, Director of Human Resources Shannon Ramsby, Darren Smith Director of Digital Learning and Innovation, Chief Financial Officer Maggie Cosgrove.

## **1. MEETING OPENING**

### **1.1 Call to Order**

Chair Mary Tomasi called this Special Meeting to order at 4:03pm with a roll call to establish a quorum. With all members present, a quorum was established.

## **2. PUBLIC COMMENT**

No comments were received.

## **3. PRIORITY DISCUSSION/POSSIBLE ACTION ITEM**

### **3.1 Possible Adjustment to Proposed 2020-21 Education Budget**

Superintendent Burt presented a revised BOE 2020-21 budget adding the Human Resource assistant back into the \$41,316,610 education budget offset by end of year savings. There is no increase to the approved budget amount.

**Motion by:** J. Morozowich

to approve the revised BOE 2020-21 operating budget as presented.

**Second by:** M. Koziol.

**Vote:** Unanimous to approve.

### **3.2 Budget Transfer Over \$5,000: Technology**

This is a request to transfer funds to purchase technology supplies. Available funds are from school closure due to Covid-19 pandemic causing a reduction in transportation and diesel fuel for buses, release of funds from budget freeze, Magnet Schools and Vo-Ag tuition amounts less than anticipated when FY 2019-20 budget was developed, and actual enrollment less than estimated.

**Motion by:** J. Rose

to approve the request for a budget transfer in the amount of \$177,300 to purchase Chromebooks and other technology supplies.

**Second by:** A. Domeika.

**Vote:** Unanimous to approve.

### **3.3 Budget Transfer(s) over \$5,000: Food Service Program**

This transfer would be to subsidize the Food Service Program – revenue loss and deficit due to the school closure resulting from the COVID-19 pandemic. Meals continued to be provided to students and their families as an emergency response and it will allow replacement of the dishwasher at BA cafeteria.

Reason for available funds: Savings in utility costs due to the mild winter and the school closure resulting from the COVID-19 pandemic.

**Motion by:** J. Morozowich

to approve the request for a budget transfer in the amount of \$125,500 for the Food Service Program.

**Second by:** S. Hickey.

**Vote:** Unanimous to approve.

3.4 OMNI IRS-compliant plan documents for the 403(b) program

OMNI Financial Group has reviewed and updated plan documents for the 403(b) program reflecting changes around hardship withdrawals due to recent legal changes.

**Motion by:** J. Rose

to approve the OMNI IRS-compliant plan documents for the 403(b) program.

**Second by:** S. Hickey.

**Vote:** Unanimous so approve.

3.5 PEGPETIA Grant

It is anticipated that the BOE will receive the award in the amount of \$67,400 for the Public, Educational, and Governmental Programming and Educational Technology Investment (PEGPETIA) grant in the next week. The deadline to liquidate the funds is July 31. The following are recommended options for expenditures:

**Option 1:**

Overhaul the entire Bacon Academy auditorium audio/visual system. This would provide access to a high-quality/modern system that would support district and community events. It would require the district to supplement a little over \$2,000 in building use funds to cover the cost. To add in the BOE audio system for meetings the total would be \$9,280 out of the building use funds.

**Option 2:**

Integrate the audio/visual systems within the Bacon Academy auditorium, gym, and cafeteria to allow live-streaming. Fund the portable microphone system and sound system for public meetings. Fund the projector and screen for the BA gymnasium. The additional \$79,000 (approximate) would either need to be split with some building use funds and EOY funds.

The Budget Committee has recommended Option 1 and to add the additional funds that would allow the Board minutes to be recorded.

**Motion by:** J. Morozowich

to accept the award of the PEGPETIA Grant and add approximately \$9,300 from the building use fund account to implement Option 1 above.

**Second by:** M. Koziol.

**Vote:** Unanimous to approve.

3.6 M&J Bus Contract Revision

A new contract was negotiated to account for school closures. A credit will be applied to 2020-2021 school year in the amount of \$101,057.68.

**Motion by:** S. Hickey

to approve the revisions to the new M&J Bus contract per the agreed upon amendment.

**Second by:** C. McGlynn.

**Vote:** Unanimous to approve.

**3.7 Summer Meals Security Program**

Colchester can participate in the Seamless Summer Option (SSO) for food distribution. CPS can continue to operate in a similar method as is currently in place providing meals during COVID-19 emergency school closures.

There will be two meals on Monday and three meals on Wednesday for pickup.

**Motion by:** M. Koziol

to approve continuation of the Meals Security Program into the summer.

**Second by:** J. Rose.

**Vote:** Unanimous to approve.

**4. BOARD ANNOUNCEMENTS AND INFORMATION ITEMS**

4.1. Budget Transfers Under \$5,000 – None at this time.

**5. EXECUTIVE SESSION: SUPERINTENDENT EVALUATION**

5.1. Superintendent Evaluation in Executive Session

**Motion by:** C. McGlynn

to go into Executive Session to discuss the Superintendent's Evaluation and invite Superintendent Burt into the session.

**Second by:** A. Domeika.

**Vote:** Unanimous to approve. Time: 5:02 pm.

Chair Tomasi brought the Board out of Executive Session at 7:02 pm.

See below for action taken.

**6. SUPERINTENDENT EVALUATION**

6.1 Possible Action on Superintendent Evaluation

No action taken.

**7. ADJOURNMENT**

Chair Tomasi adjourned this Special Meeting at 7:02 pm.

Respectfully submitted,

Mary Jane Slade

Recording Secretary